

Role Profile: WAKING NIGHT SUPPORT WORKER	
Reporting to:	TEAM LEADER
Responsible for:	Maintaining a safe environment in our supported living service during night time hours, responding to the needs of residents ("Core Members") as required.
Main Job Purpose:	
<ul style="list-style-type: none"> To work as a key member of the team in delivering an excellent service of housing-related support and domiciliary care to our Core Members in the setting of an intentional community, providing waking night cover from 10:00 PM to 8:00 AM the following morning. To ensure all Health & Safety and statutory requirements of the service specification are met in accordance with the organisation's commitment to standards. 	
Key Performance Measures:	
<ul style="list-style-type: none"> Delivering professionalism and excellence in respect of our Core Member's care, support, and general household living needs. Feedback from Core Members, Line Managers, families and other carers; Maintaining accurate and up to date records; Compliance with relevant Health & safety legislation and regulatory requirements. Maintaining a professional approach to work at all times. Projecting a professional and reputable image for L'arche Belfast. <i>Working within the ethos and values of L'Arche Belfast, as outlined in our Statement of Purpose, and in guidelines from the L'Arche International Federation.</i> 	
Detailed Responsibilities of this role:	
<p>In fulfilling this role the job holder undertakes the following activities:</p> <ul style="list-style-type: none"> Provide waking night cover in one of our supported living houses, from 10:00 PM to 8:00 AM the following morning. Duties include but are not limited to: <ul style="list-style-type: none"> Ensuring the house is secure for the night in line with health and safety protocols, and ensuring that all core members remain safe during the night. Respectfully and sensitively responding to core members' care and support needs as and when needed. This includes but is not limited to continence care, administration of medication, and Type 1 Diabetes management. Completion of cleaning and administrative tasks in the house as and when required on a nightly basis. Completion of all relevant records, including but not limited to nightly care records, incident reports, and medical or behavioural records. Responding to any emergencies that arise, by contacting emergency services and L'Arche Belfast's on-call manager. 	

- Assist with workplace health and safety assessments, follow health and safety procedures and participate in fire drills and audits.
- Report any maintenance and repair tasks in the house, to the Team Leader.
- Ensure all emergency procedures are followed, including the provision of First Aid when necessary.
- Assist and participate in the wide range of administrative tasks necessary for the smooth running of the household.
- Participate in opportunities provided for personal training and development, including implementation of an Individual Development Plan.
- Participate in regular supervision to: receive support, increase knowledge, identify training needs, evaluate work performance, aid and assess professional development.
- Participate in an annual appraisal co-ordinated by your Team Leader.
- Work within, and promote, the policies and procedures of L'Arche Belfast.
- Maintain confidentiality about Core Members, staff and the Organisation as a whole, and follow GDPR data protection regulations.
- Be an active and supportive Team member:
 - Treat everyone on the Team and all core members with respect at all times.
 - Attend and contribute to weekly Team Meetings as required.
 - Participate fully in all training and formation programmes as required.
 - Promote and engage in effective communication within the Team and with other areas of the organisation.

This Role Profile is not exhaustive and should be taken only as a general outline of the duties of the post-holder. It may be reviewed and varied periodically with due notice.

	Requirement: Essential = E Desirable = D	E	D
EDUCATION and QUALIFICATIONS			
1	A good standard of education to at least secondary level.	X	
	Prepared to undertake additional qualifications and development in relation to social care management and understanding of learning disability.	X	
3	Level 3 Qualification in Social Care, or relevant professional or vocational qualification		X
KNOWLEDGE			
5	Understanding of and commitment to the Mission and Values of L'Arche	X	

6	Up to date knowledge of social care standards and regulations, and best practice		X
7	Knowledge of current issues and trends affecting the support of persons with learning disabilities		X
EXPERIENCE			
8	At least two years of relevant experience of working with people with learning disabilities.	X	
SKILLS			
TASK BASED:			
9	Personally effective – excellent organisational skills, ability to prioritise and delegate	X	
10	Effective written and verbal communication and presentation skills	X	
11	Ability to work autonomously in a lone working setting	X	
12	IT literacy, in particular with Microsoft Office	X	
13	Excellent crisis management skills	X	
OTHER			
14	Hold a full current driving license and have access to a means of transport		X
15	Prior experience of L'Arche or of another intentional community		X